



The Kakehashi Project is a fully-funded, large-scale youth exchange program between Japan and the United States. Sponsored by the Ministry of Foreign Affairs of Japan, Kakehashi aims to heighten potential interest in Japan and increase the number of overseas visitors to the country, as well as enhance international understanding of the “Japan brand,” or the nation’s strengths and attractiveness. The project is also anticipated to revitalize and boost the Japanese economy.

The Ministry of Foreign Affairs of Japan has allocated 15 billion Japanese yen to implement this global project. The United States is one of many countries that will participate from 2013-15, and all Kakehashi programs between the U.S. and Japan will be managed by the Japan Foundation, a public institution dedicated to sharing Japanese culture and language with people throughout the world. In cooperation with these organizations, The Lurasian Institution was selected to coordinate Kakehashi programs in the U.S. for incoming Japanese students as well as American students going to Japan.

A variety of Kakehashi exchange programs from now until March 2015 will give thousands of young people the opportunity to build bridges for tomorrow



THE LAURASIAN
INSTITUTION

For more Information, please visit our website at:
<http://www.lurasian.org/kakehashi>



Now Hiring: Kakehashi Project Group Guides

Bilingual guides needed for short-term positions leading Japanese students through the United States.

The Laurasian Institution (TLI) of Seattle, WA, is seeking bilingual guides for groups of 25 participants visiting the United States from Japan during the 2014-15 school year. The groups, comprised of 23 high school or university students and 1~2 adult chaperones, are scheduled to visit the United States for a period of 10 days. Itineraries will include sightseeing in major cities, visiting schools and companies, and homestays in locations throughout the country.

Each Guide will meet their group at the airport in the arrival city, lead them through orientation and scheduled activities, accompany them to their homestay location and departure city, and see them off at the airport. TLI is responsible for planning all activities, and Guides will be supported on-site in major cities by TLI staff.

Description of Duties

- Guide group through all scheduled activities, including arrival/departure at airports, mealtimes, orientation, sightseeing, travel to/from homestay locations, host school activities, etc.
- Ensure the group stays together at all times and adheres to the guidelines of the project
- Ensure the safety and well-being of all members of the group by handling medical or other emergency situations
- Interpret between group members, vendors, and others throughout the trip as needed
- Plan and implement an ESL lesson for the group that will be incorporated into the orientation schedule
- Record daily activities through daily written reports and photographs

Summary of Requirements

- Native English speakers with highly functional Japanese abilities (minimum JLPT Level 2/N2 or equivalent)
- Flexibility – ability to maintain professionalism while dealing with abrupt schedule changes, challenging personalities, and high-stress situations.
- Background in education, youth exchange, and/or Japan-related work experience
- All-day time commitment for 10 days, including being on-call at night
- Experience with Japanese students and/or the Japanese school system
- Familiarity with Japanese health insurance procedures
- Residence in and knowledge of the geography, history and culture of at least one of the major cities (see list below)
- Ability to handle emergencies and work under pressure
- Strong communication skills, both oral and written
- Demonstrated experience as a leader
- Bachelor's degree
- Pass a criminal background check

Compensation

- \$2,250 for 10 days as group guide
- Transportation to/from major cities during the trip
- Transportation to/from the homestay location
- Meals and lodging during the trip

Trip Dates & Locations

October 20-29, 2014: Washington, D.C., New York City, Boston, Atlanta, San Antonio

November 5-14, 2014: New York City, Chicago

November 10-19, 2014: Chicago, Los Angeles, San Diego, San Francisco, Seattle

November 11-20, 2014: Nashville, Boston

Additional tours in March 2015: Washington, D.C., Seattle, San Francisco, Los Angeles, Portland

To be considered, please send your resume, cover letter, your base city and a list of all available dates to Megan Bernard at mbernard@laurasian.org. Travel must begin or end in one of the two major cities, therefore applicants located in those cities are preferred. Applicants passing the interview process located outside of the major cities may be asked to cover the difference in airfare. All candidates must pass a Japanese language interview with a native speaker via Skype before qualifying for an English language interview. No phone calls, please.